

ALSACE TOWNSHIP PERMIT PACKAGE

Enclosed you will find:

1. Additional copy of Signature Sheet for Permit Package - retain by **Township**
2. Permit Instructions (**Township needs a copy of signature page**)
3. Zoning Permit Checklist & Application (**submit both completed checklist and application to Township**)
4. Accessibility (Commercial) Reviewed by **Kraft Code Services**
5. Plumbing Permit Application (submitted to Township)
6. HVAC (Mechanical) Permit **Application (Submitted to Township)**
7. Well Permit Application (**submitted to Township**)
8. Driveway Permit Application (**submitted to Township**)
9. Building Permit Checklist & Application (**Submit both completed checklist and application to Township**)
10. Construction Inspection Checklist (**Keep for your records**)
11. Certificate of Use and Occupancy Checklist (**Submit to Township prior to calling for a final inspection**)
12. Swimming Pool Rules and Regulations (any swimming pool over 24" deep)

* On-Lot Sewage Disposal System permit application can be obtained from the Township S.E.O.

* Please note that you must contact the inspector listed below for each permit to find out what the individual requirements are.

Zoning, Well, Driveway, Septic Permit requirements - Township Office at (610) 929-5324, ext. 302

Plumbing and Mechanical Permit requirements - Brian Sands at (610) 374-8397

Electrical and Building Permits - Kraft Code Services at (610) 775-7185

** PLEASE NOTE: Sign both copies of this sheet keep one (1) for your records and submit the other one to the Township when you submit your completed permit application(s).

PLEASE NOTE: Alsace Township is enforcing the 2009 International Construction Codes.

Homeowner or their authorized agent

Date

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Homeowner or their authorized agent

Date

ALSACE TOWNSHIP PERMIT INSTRUCTIONS
65 WOODSIDE AVENUE, TEMPLE, PA 19560
(610) 929-5324 Fax (610) 921-0977

Kraft Code Services is Alsace Township's Building Inspector. They can be reached at (610) 775-7185. Robert B. Ludgate, Jr., is Alsace Township's Zoning Officer, Codes Enforcement Officer (CEO), Building Codes Official (BCO), and Sewage Enforcement Officer (SEO). Mr. Ludgate can be reached at (610) 929-5324, ext. 302. On projects where a driveway, septic, plumbing, or well permit is required in addition to a building permit, no building permit will be issued until the other permits have been issued. Fees for driveway, building, zoning, plumbing, or well permits can be paid by the applicant on the same check. However, separate checks are required for either, on-lot sewage disposal system permit fees and for any sewage "tap-in" fees. No permits will be issued until the fees for same have been paid in full. All checks should be made **payable to "ALSACE TOWNSHIP"**.

ZONING PERMITS

A zoning permit is required for **any** improvement to a property. The fee for a zoning permit is based on Alsace Township Resolution 2008-8. This fee compensates the Township for the time spent by the Zoning Officer to evaluate the proposed use of the improvements and to ensure that all requirements of the zoning ordinance are complied with.

WELL PERMITS

Applicant must submit a plot plan of the property in question showing the proposed location of the new well, the location of all septic system(s) on the property in question as well as, the wells and septic system(s) on any adjoining properties. This plot plan must indicate that, the new well shall be placed at least fifty (50) feet from all boundary lines and the plot plan must also depict a 100-foot radius out from the new well. After the well has been dug, applicant must submit a copy of the well driller's log, the information required on the well permit application and a laboratory analysis of the total coliform content of the well water to the Township within 14 days of the well completion. Failure to comply with these requirements will be deemed a violation of Alsace Township Ordinance 2005-4.

DRIVEWAY PERMITS

All new Driveways entering onto any Alsace Township Public Roads, shall conform to the Driveway Standards (including driveway slope restrictions, storm water management requirements and PA Dot's published standards for safe site distances) found in the current versions of Alsace Township Zoning Ordinance, Alsace Township Subdivision and Land Development Ordinance and Alsace Township Ordinance 2003-2. All new driveways shall be staked out by a surveyor prior to the applicant filing a Driveway Permit Application.

BUILDING PERMITS

A building permit is required for ANY new principal or accessory commercial, industrial or institutional buildings, ANY new principal/residential buildings, addition to an existing detached or attached building, (e.g. porches, rooms, etc.) and, for any new detached residential accessory building which exceeds 1000 square feet in area. A building permit is required for any changes to an existing structure which affects the structural integrity of the building; however, a building permit is not required for any non-structural cosmetic changes. For example, a building permit would be required for new roof supports, but not for new roofing shingles. For projects which will involve the disturbance of more than 5,000 square feet of earth, the applicant must submit written approval by the Berks County Conservation District of an erosion and sedimentation pollution control plan. A copy of the deed to the property in question, a copy of the contractor's liability and worker's compensation insurance certificates, and a plot plan of the property showing all pertinent features and set back distances shall also be submitted by the Applicant.

The application fees for zoning, building, electrical, plumbing and mechanical permits can be found in Resolution 2008-8, which was duly adopted by the Alsace Township Board of Supervisors and which may be amended from time to time by another Resolution.

Alsace Township has adopted the Uniform Construction Code (PA Construction Code Act 45). Currently, Alsace Township enforces the 2009 International Building Codes. Appeals of rulings by any of the Township's inspectors requires a filing fee of \$800, and all such appeals shall be made to the Berks County Uniform Construction Code Board of Appeals.

It is the permittee's responsibility to contact the building inspector in a timely manner so that, the required construction inspections are inspection will be done only after a rough-in electrical, mechanical and plumbing inspection have been done, but before any insulation or wall coverings have been installed. Kraft Code Services is Alsace

Township's Building Inspectors. Calls for inspections must be made to (610) 775-7185 at a minimum of twenty-four (24) hours in advance.

Please Note: The Alsace Township Zoning Ordinance requires a frost footer/foundation for any accessory structure which exceeds 200 square feet in area, even though a building permit may not be required.

PLUMBING & MECHANICAL PERMITS

Alsace Township's Plumbing and Mechanical Inspector is Brian Sands and he can be reached at (610) 374-8397. Plumbing contractors should be aware that Alsace Township enforces both, the 2009 International Mechanical Code and the International Plumbing Code, however, local ordinance (circa 1987) requires all sewer traps installed on the lateral to any home or business shall be constructed of cast iron and that, all plumbing work must be installed by a licensed master plumber. Calls for inspections must be made a minimum of 24 hours in advance.

Note: Any proposed underground or above-ground fuel tanks must be clearly shown on a plot plan which shall be submitted to the plumbing inspector along with the required permit application.

ELECTRICAL PERMITS

Kraft Code Services is Alsace Township's Electrical Inspectors. They can be reached at (610) 775-7185. Contractors should be aware that a separate electrical permit will be required for any electrical work done in the Township. Contractors should also be aware that Alsace Township enforces both the 2009 International Electric & International Energy Codes. Calls for inspections must be made a minimum of 24 hours in advance.

ULTIMATE RESPONSIBILITY

All applicants are hereby notified that, they and their contractor(s), their registered professional architect(s) and/or engineer(s) are Ultimately Responsible for assuring that ALL applicable Sections of the 2009 International Building, Plumbing, Mechanical, Electrical, Energy, and Fire Codes are complied with for ANY and ALL structures which are constructed.

By signing below, I confirm that I have read the above ALSACE TOWNSHIP PERMIT INSTRUCTIONS, and that I will comply with the requirements therein.

Applicant's Name (Please print clearly)

Date

Applicant's Signature

Note: Anyone signing as "agent" for the property owner must present written authorization from the property owner.

*An executed copy of this page must be submitted to Alsace Township with the completed Permit Application(s).

Zoning Permit Checklist for Applicant

I. The following must be completed and/or attached for review of permit application.

- _____ Applicant's Name (on application form)
- _____ Applicant's Mailing Address (on application form)
- _____ Applicant's Phone Number (on application form)
- _____ Property Address (if different than mailing address) (on application form)
- _____ Tax Parcel # (on application form)
- _____ Description of proposed project/Proposed Use (on application form)
- _____ Dimensions of proposed structure (if applicable) (on application form)
- _____ Zoning District (on application form) (ok if left blank)
- _____ Easements (on application form)
- _____ Restrictions (on application form)
- _____ Variances (on application form)
- _____ Environmental Features (on application form)
- _____ Sketch depicting setbacks from all property lines (in feet) (part of application)
- _____ Sewer Permit # or willingness to serve from another municipality or authority (for additions and new construction only with on-lot sewer)
- _____ Copy of Sewer Design and/or Sewer Permit (for additions and new construction who have on-lot sewer) (attach)
- _____ Copy of deed (attach)
- _____ Plot plan of a recorded modern subdivision plan (1980-present) (attach)
- _____ Pictures of proposed location of structure (attach) (OPTIONAL)
- _____ Any additional information which may help the review process (OPTIONAL)
- _____ Contractors agreement (required if applicant is not record owner)

Please Note: If an application is submitted without all required information, a review will not begin until all missing information is submitted. If information is not submitted the application can be deemed incomplete and thus can be denied.

ALSACE TOWNSHIP
 Berks County, Pennsylvania
 65 Woodside Avenue
 Temple PA 19560
 Ph: (610) 929-5324 – Fax: (610) 921-0977

ZONING OFFICER:
 Robert B. Ludgate, Jr.
 Alsace Township Administrator
 65 Woodside Ave., Temple, PA 19560
 (610) 929-5324, ext. 302

APPLICATION FOR ZONING PERMIT

PERMIT NUMBER _____

FEE DATE PD. CHK. NO.
 _____ _____ _____ ZONING PERMIT FEE

NAME OF APPLICANT (must be record owner and/or equitable owner of property) ↓

TELEPHONE NO. ↓

MAILING ADDRESS OF APPLICANT ↓

ZIP CODE ↓

PHYSICAL LOCATION OF PROPERTY (i.e.; E. side PA 183 1 mi. N. of I-78) ↓

Deed Book Volume _____ Page _____ Tax Parcel Identification No. _____

Subdivision/Lot Number, if app. ↓ Sewage Permit No. ↓ Lot Size ↓ Width ↓ Length ↓

Description of proposed construction/land use. Type (i.e. new residential dwelling; in-ground pool; one room addition; flea market; etc.) & Materials. (i.e. block foundation, wood frame, vinyl siding, pole building, etc.)

Dimensions ↓ Area ↓ No. Stories/Height ↓ Value of Construction ↓

Zoning District ↓ Building Setback ↓ Side Yard, ea. ↓ Rear Yard ↓

Required >>

Provided >>

Easements

Does your property contain easements of any kind? _____ Yes _____ No _____ Don't Know

Do you have a utility pole on your property? _____ Yes _____ No _____ Don't Know

Do you have a swale, ditch, stream, etc. on your property? _____ Yes _____ No _____ Don't Know

Do you have underground utilities through your property? _____ Yes _____ No _____ Don't Know

Do you have shrubs, plants along the rear of your property? _____ Yes _____ No _____ Don't Know

Restrictions

Does your property contain any deed restrictions? _____ Yes _____ No _____ Don't Know

If yes, please list what restrictions: _____

Variances

Has your property received any zoning variances or relief from the Zoning Ordinance?

_____ Yes _____ No _____ Don't Know If yes, please explain what relief _____

Has your property been rezoned (zoning district change?) _____ Yes _____ No _____ Don't Know

If yes, please explain what district you changed to: _____

Environmental Features

Does your property contain steep slopes or contours? _____ Yes _____ No _____ Don't Know

Does your property flood or are you located within a flood zone? _____ Yes _____ No _____ Don't Know

Does your property contain any wetlands? _____ Yes _____ No _____ Don't Know

Pursuant to PA Act 38 (amending Act 287 and 172) notification to the "One Call System" is required at least three working days prior to disturbing earth with any type of powered equipment. Call Toll Free 1-800-242-1776. Please note that it is the responsibility of the applicant to make this notification.

*** Please Note: If an application is submitted without all required information, a review will not begin until all missing information is submitted. If the required information is not submitted, then the application can be deemed incomplete and subsequently can be denied.

VERIFICATION STATEMENT

I, _____, hereby verify that the information contained in this application, including all statements, representations, and other entries, is true and correct to the best of my knowledge, information and belief. This verification is made subject to the penalties of 18 PA. C. S. §4904, relating to unsworn falsification to authorities, and §4911, relating to tampering with official records.

_____/_____
Applicant's Signature Date

DO NOT WRITE BELOW. THIS AREA IS RESERVED FOR TOWNSHIP USE.

_____ Permit Issued
_____ Permit Denied
Reason for Denial _____.
_____ Zoning Officer Signature

Property Drawing

Please provide a sketch in the box below depicting the following information. All information must be displayed or the Zoning Permit Applicant may be deemed incomplete and may be denied.

1. Rough sketch of your property boundary lines
2. Depict all existing and proposed buildings
3. Distance in Feet from your proposed structure to all property lines (front, rear, and both sides)
4. Distance in Feet from your proposed structure to the primary residence
5. Distance in Feet from your proposed structure to any other accessory structures

Note: The measurements listed above are to be measured at the shortest distance between your proposed structure and other structures or lot lines.

A large, empty rectangular box with a thin black border, intended for the applicant to draw a rough sketch of their property boundaries, existing and proposed buildings, and distances to various structures and lot lines.

PLEASE NOTE: INCOMPLETE APPLICATIONS WILL BE REJECTED

BUILDING PERMIT CHECKLIST

All items below must be supplied by owner in triplicate prior to ANY building permit application being reviewed

- Detailed drawings (as specified on building permit application)
* (Commercial, Industrial, Institutional and Multi-family dwelling drawings must be signed and sealed by architect or engineer)

- Certificate of Liability Insurance (required for anybody other than the homeowner doing the work)

- Workman's Comp Insurance (required for anybody other than the homeowner doing the work)

- _____ Zoning Permit

- _____ Septic Permit (if new house or addition) or Sewer Capacity Letter

- _____ Well Permit (if new or replacement well)

- _____ Driveway Permit (if new or replacement driveway)

- _____ Plumbing Permit & copy of approved stamped plans

- _____ HVAC Permit & copy of approved stamped plans

- _____ Electrical Permit & copy of approved stamped plans

- L&I Approved stamped plans - AD A/Accessibility (Commercial Only) or letter stating no compliance necessary (on L&I letterhead)

- _____ Approval from Berks County Conservation District for Erosion Control Measures

APPLICATION FOR BUILDING PERMIT

Alsace Township
65 Woodside Avenue
Temple PA 19560
610-929-5324 - phone
610-921-0977 - fax

NOTE: SEE OTHER REQUIREMENTS FOR THIS APPLICATION ON THE ATTACHED SHEETS

PHYSICAL SITE ADDRESS AND LOCATION: _____

DESCRIPTION OF LOCATION: _____

SUBDIVISION LOT # _____ LOT SIZE: _____

RECORD OWNER OF PROPERTY: _____

MAILING ADDRESS _____

PHONE/FAX NUMBER: _____

APPLICANT NAME (if different than owner): _____

ADDRESS/PHONE NUMBER: _____

NAME OF CONTRACTOR/BUILDER: _____

ADDRESS: _____

PHONE AND FAX NUMBERS: _____

PROPOSED USE: _____ DIMENSIONS: ____ ft. width ____ ft. height ____ ft. length

DESCRIPTION OF PROJECT: _____

TOTAL EXISTING SQUARE FOOTAGE: _____
(include these areas: basement, first floor, second floor, attic, attached garage, porch/patio, etc.)

TOTAL SQUARE FOOTAGE OF CHANGE/ADDITION: _____

TOTAL PROPOSED SQUARE FOOTAGE AFTER CHANGE/ADDITION _____
(include these areas: basement, first floor, second floor, attic, attached garage, porch/patio, etc.)

Table with 4 rows: Approved By, Denied By, Reason for Denial, Fees To Be Paid. Includes fields for Check # and Date.

PLEASE NOTE ALL INSPECTIONS REQUIRE 24 HOURS ADVANCE NOTICE*

ALSACE TOWNSHIP APPLICATION FOR BUILDING PERMIT

INSTRUCTIONS:

- A. Submit all of the required information, as specified in Item 1 listed below.
- B. Review all of the required inspections as specified in Item 2 listed below.
- C. For any and all commercial or industrial projects, the required UCC Certification must be placed upon all plan sheets.
- D. Sign the verification statement on this application.

Item 1. FOR ALL RESIDENTIAL BUILDING PERMITS, THE APPLICANT IS REQUIRED TO SUBMIT THE FOLLOWING MINIMUM INFORMATION IN DUPLICATE (2 copies of all construction data must be supplied):

- Detailed floor plans of the entire proposed construction (with dimensions of all areas, rooms, porches, etc.)
- Footer/wall foundation details (type, thickness, depth of backfill, perimeter drainage, waterproofing, etc.)
- Wall cross section for all floor levels (showing joist sizes, spans, interior and exterior finishes, flooring material, concrete slab thickness, etc.)
- Details for all staircases (showing dimensions of treads, risers, railings, landings, etc.)
- Roof framing/truss details
- Details regarding sizes and location of all structural members (beams, posts, headers, etc.)
- Fireplace details and cross sections
- Proof of an approved Berks County Erosion and Sedimentation Control Plan (E&SCP) - (properties disturbing more than 5000 sq. feet of earth)

The plan review stage will occur *prior* to any actual building permit being issued. The applicant will need to submit the above plans and details that depict conformance with the 2009 International Construction Codes, including the 2009 International Building Code, the 2009 International Residential Building Code, and the 2009 Existing Building Code.

Failure to provide enough information in order to determine if the construction (plans, details, and materials, etc.) is in conformance with the above standards, may result in **rejection** of the "Application for Building Permit"

Item 2. FOR ALL BUILDING PERMITS, THE FOLLOWING MANDATORY INSPECTIONS WILL BE PERFORMED:

***ALL INSPECTIONS MUST BE SCHEDULED 24 HOURS IN ADVANCE**

- FLOODPLAIN INSPECTION (prior to building), if located near a floodplain
- FOOTING (Prior to concrete being poured)
- FOUNDATION WALL (This will occur after walls are complete, the required foundation perimeter drains and required waterproofing have been applied, sill plate has been applied, and prior to backfill operations. In the event any wall requires reinforcing materials or grouted cores, an additional inspection is required during the installation of same).
- ROUGH FRAMING (After completion of rough-in electrical, rough-in plumbing, and rough-in mechanical, windows and doors are installed, no interior wall covering is installed).
- ENERGY (After the required insulation, caulking and fir blocking has been installed).
- DRYWALL INSTALLATION (After energy inspection has been approved).
- FINAL (After all work is completed, including site grading, and the building is ready for occupancy).

- ADDITIONAL inspections may be required if work is found to be deficient.

Item 3. OTHER PERMITS

- A. If any building project involves the installation, or alteration, of any electrical, plumbing and/or mechanical system components then, the Applicant shall also be required to complete a separate application for these systems along with plans which clearly depict a plan of the electrical, plumbing and/or mechanical system components which will be installed or altered, as part of the building project. The permit package for Electrical work shall be obtained from, and submitted to the Township which will then go to Kraft Codes, the Township's Electrical Inspectors. The permit package for Mechanical/Plumbing work can be obtained from, and submitted to the Township which will go to Brian Sands, the Township's plumbing and mechanical inspector who can be reached @ (610) 374-8397.

Item 4. ADA ACCESSABILITY REQUIREMENTS - COMMERCIAL

- A. If any commercial building project is required under the UCC and the ADA to provide ADA accessibility and ADA compatible facilities (i.e.; bathrooms, doorways, hallways, electrical switches, fire pulls, etc.) then, the Applicant must submit the required plans and supporting documentation to Kraft Codes to receive Accessibility Certification.

Item 5. FOR ALL COMMERCIAL BUILDING PERMITS, THE FOLLOWING ADDITIONAL COMMERCIAL REQUIREMENTS APPLY (Items 1 - 4 above are also applicable for Commercial properties)

*******ALL INSPECTIONS MUST BE SCHEDULED 24 HOURS IN ADVANCE*******

- A. UNIFORM CONSTRUCTION CODE (UCC) CERTIFICATION. Any, and all, plans and information which are submitted for any type of **commercial/industrial** structures (ie; new structures and/or additions to existing structures) shall contain the following certification language:
1. The seal and signature of the registered architect or engineer who is responsible for the preparation of any commercial/industrial structure plans and specifications, as required per the appropriate sections of the 2009 International Building Code and the PA UCC.
 2. Proof of an **approved Berks County Erosion and Sedimentation Control Plan (E&SCP)** must be submitted along with Application.

Item 6. ULTIMATE RESPONSIBILITY:

- A. All applicants are hereby notified that, they and/or their contractor(s) and their registered professional architect(s) and/or engineer(s) are Ultimately Responsible for assuring that ALL applicable Sections of the applicable 2009 International Building Plumbing, Mechanical, Electrical, Energy, and Fire Codes are complied with for ANY and ALL structures which are constructed.

Item 7. VERIFICATIONS & FALSE SWEARING STATEMENT

- A. If the subject property was ever granted any type of variance, special exception, and/or other form of relief from the regulations contained in the Zoning Ordinance, by the Zoning Hearing Board and/or other means, the applicant must divulge said information on a separate sheet of paper. Please be specific as to the date of any Zoning Hearings, etc.

The applicant must also attach a photocopy of any deed, recorded plan, agreement, will covenant, and/or Zoning Hearing Board decision which contains said restrictions, variances, and/or special exceptions which affect the subject property.

B. FALSE SWEARING STATEMENT

I, _____ hereby verify that the information contained in this application, including all statements, representations, and other entries, is true and correct to the best of my knowledge, information and belief. This verification is made subject to the penalties of 18 PC.C.S Sub-Section 4904, relating to unsworn falsification to authorities, and Sub-Section 4911, relating to tampering with official records.

Applicant's Name Date

REQUIRED U.C.C. INSPECTIONS

ADDRESS

PHONE

OWNER NAME

BUILDING PERMIT#

INSPECTION	DATE	Performed By
Footing bearing capacity (if required)		Kraft Codes
Footing		Kraft Codes
Foundation wall (before pour)		Kraft Codes
Foundation wall (Midpoint) (if CMU w/grouted cores)		Kraft Codes
Foundation wall backfill		Kraft Codes
Rough electrical		Kraft Codes
Rough mechanical		Brain Sands
Building Sewer		Brian Sands
Rough Plumbing		Brian Sands
Rough Framing		Kraft Codes
Insulation/Energy		Kraft Codes
Drywall		Kraft Codes
Final Plumbing		Brian Sands
Final Electrical		Kraft Codes
Final Mechanical		Brian Sands
Occupancy		Kraft Codes

NOTE: Please call Kraft Codes (610) 775-7185 and Brain Sands (610-374-8397) 24 Hours in advance to schedule inspections.

ALSACE TOWNSHIP PLUMBING INSPECTOR

65 Woodside Avenue
Temple, Pennsylvania 19560
Phone (610) 929-5324 – Fax (610) 921-0977
Website - www.alsacetownship.org

PLUMBING PERMIT APPLICATION

Application No. _____

Date _____

Name of Owner: _____

Address: _____

Phone No. _____

Name of Plumber: _____ Phone _____

DESCRIPTION OF WORK TO BE PERFORMED:

No. Type of Installation

___ State Permit Fee (Non-Refundable)	\$ 4_____
___ Plumbing House Trap Fee	x \$15_____
___ Plumbing Fixture/Trap fee	x \$15_____
___ Water Heater Fee	x \$30_____
___ Water Conditioner Fee	x \$15_____
___ Grease Traps	x \$15_____
___ Rainwater Infiltrators	x \$30_____
___ Domestic Water	x \$15_____
___ Sewage Ejector Pumps	x \$25_____

Commercial _____ Residential _____

Estimated cost of work to be performed including labor, materials and equipment:

\$ _____ - Inspection Fees (see below)

Labor & Materials Up to \$ 2,000 \$ 50.00

Cost in Excess Of \$2,000 - .005 X Amount Over \$2,000 = \$ _____

Total Fee \$ _____

[] Approved [] Disapproved

Please provide a current "Certificate of Insurance"

Permit Fee includes up to three (3) inspections. Cost for additional inspections will be \$35.00 each and additional inspection costs to be paid at time of inspection.

By: _____

BCO

ALSACE TOWNSHIP BOARD OF SUPERVISORS

65 Woodside Avenue
Temple, Pennsylvania 19560
Phone (610) 929-5324 - Fax (610) 921-0977

MECHANICAL PERMIT APPLICATION

Application No. _____

ALSACE TOWNSHIP IS ENFORCING THE 2009

Date _____

INTERNATIONAL MECHNICAL CODE - SEE ATTACHED

Date _____

Name of Owner: _____

Address: _____

Phone No. _____

Name of Contractor: _____ Phone _____

DESCRIPTION OF WORK TO BE PERFORMED:

No.	Type of Installation	New	Replacement	Oil	Gas	Other
___	State Permit Fee (Non-Refundable)					\$ 4_
___	Boiler-Steam/Hot Water	___	___	___	___	___ x \$50_
___	Furnaces	___	___	___	___	___ x \$50_
___	Air Handling Unit	___	___	___	___	___ x \$50_
___	Heat Pump - e.g. Geothermal	___	___	___	___	___ x \$50_
___	A/C Condensing Unit	___	___	___	___	___ x \$50_
___	Self Contained HVAC	___	___	___	___	___ x \$50_
___	Fuel Tanks & Piping	___	___	___	___	___ x \$50_

Commercial _____ Residential _____

Estimated cost of work to be performed including labor, materials and equipment:

\$ _____ - Inspection Fees (see below)

Labor & Materials Up to \$ 2,000 \$ 65.00

Cost in Excess Of \$2,000 - .010 X Amount Over \$2,000 = \$ _____

Total Fee \$ _____

[] Approved [] Disapproved

Please provide a current "Certificate of Insurance" Permit Fee includes up to three (3) inspections. Cost for additional inspections will be \$35.00 each and additional inspection costs to be paid at time of inspection.

By: _____

BCO# _____

ALSACE TOWNSHIP BOARD OF SUPERVISORS

65 Woodside Avenue
Temple, Pennsylvania 19560
Phone (610) 929-5324 – Fax (610) 921-0977

ELECTRICAL PERMIT APPLICATION

Application No. _____

Date _____

Name of Owner: _____

Address: _____

Phone No. _____

Name of Contractor: _____ Phone _____

DESCRIPTION OF WORK TO BE PERFORMED:

No.	Type of Installation	New	Replacement	
___	State Permit Fee (Non-Refundable)	___	___	x \$ 4.00 ___
___	Main Circuit Breaker	___	___	x \$50.00 ___
___	Electrical Outlets	___	___	x \$ 1.00 ___
___	Electrical Switches	___	___	x \$ 1.00 ___
___	Ceiling Lights	___	___	x \$ 1.00 ___
___	Ceiling Fans	___	___	x \$ 1.00 ___
___	Whole House Fans	___	___	x \$ 1.00 ___
___	Bathroom Vent Fans	___	___	X \$ 1.00 ___
___	Laundry Room Vent Fans	___	___	X \$ 1.00 ___
___	Flood, Patio, & Other Outdoor Lights	___	___	x \$ 1.00 ___
___	GFI Outlets	___	___	X \$ 1.50 ___

Commercial _____ Residential _____

Estimated cost of work to be performed including labor, materials and equipment:

\$ _____ - Inspection Fees (see below)

Labor & Materials Up to \$ 2,000 \$ 50.00

Cost in Excess Of \$2,000 - .005 X Amount Over \$2,000 = \$ _____

Total Fee \$ _____

[] Approved [] Disapproved

Please provide a current "Certificate of Insurance"

Permit Fee includes up to three (3) inspections. Cost for additional inspections will be \$35.00 each and additional inspection costs to be paid at time of inspection.

By: _____

BCO

**APPLICATION FOR WELL PERMIT
ALSACE TOWNSHIP**

Property Owner _____ Phone _____

Owner Address _____

Address/Location of Well _____

DRILLER _____ Phone _____

Type of proposed well (circle one): Residential, Commercial, Other.

Reason for Well (circle one): New Construction, Subdivision, Replacement Low Yield, Other _____

Please attach a dimensioned plot plan showing the exact location of well.

An inspection must be made by the S.E.O. to verify the well location prior to drilling.

The "Certificate of Well Construction" attached to this form and a copy of the well driller's log must be completed by the well driller and returned to the Township no later than 14 days after the well is completed. The property owner must have the water from the new well tested at a laboratory for total fecal coliform bacteria content, and submit the results to the Township within 14 days of the completion of the well.

The Alsace Township Well Ordinance (Ordinance 2005-4) requires an isolation distance of at least 50 feet from a new well to any existing property line, centerline of a street, or a septic tank, and at least 100 feet from any sewage absorption area. This ordinance also requires that all wells be constructed with well casing extended at least to bedrock depth. Plastic casing is not permitted. In addition, all wells must be grouted. The undersigned agrees to abide by all of the above conditions.

PROPERTY OWNER _____

DATE _____ FEE \$35.00 CHECK NO. _____

APPLICATION FOR DRIVEWAY PERMIT

ALSACE TOWNSHIP
65 Woodside Ave,
Temple, Pa., 19560

Permit No _____

Date of Issue _____

Applicant's name (must be property owner) _____

Address of driveway project _____

Description of driveway project (create new driveway, alter, pave or re-pave existing driveway, etc.) _____

Applicant acknowledges he/she has been given a copy of Alsace Township Driveway Ordinance 2003-2, and agrees to comply with it and the following regulations from the Commonwealth of Pa. Second Class Township Code, the Alsace Township Subdivision Ordinance, and Alsace Township Ordinance 2003-2.

1. No driveway may be so constructed as to create a drainage or sedimentation problem on an adjacent property or street.
2. Driveways in excess of 10% slope shall be paved.
3. Grades on private driveways shall not exceed 14%.
4. The first 20 feet of all new private driveways shall be paved.
5. Driveways entering onto a Township street or road shall meet PennDot standards for clear sight distance.
6. No new driveway may intersect a road or street within 80 feet of an intersection with another street or road.
7. All other regulations as found within the Alsace Township Subdivision and Land Development Ordinance or Alsace Township Ordinance 2003-2.

PROPERTY OWNER'S SIGNATURE

DATE

PHONE NO, _____ FEE \$25.00 CHECK NO. _____

ADA - ACCESSIBILITY REVIEW

**NO COMMERCIAL BUILDING PERMIT SHALL BE
ISSUED UNTIL THE TOWNSHIP RECEIVES
APPROVED DRAWINGS, SIGNED AND STAMPED
"AS APPROVED BY KRAFT CODE SERVICES"**

PA Labor & Industry Internet

Building Codes

Accessibility-Only Plan Reviews and Inspections

The Department is responsible for approving plans and inspecting commercial construction projects for compliance with the accessibility requirements of the UCC in municipalities that have elected to enforce the UCC but lack a code official certified to perform accessibility plan reviews and inspections.

When filing for UCC permits issued by municipalities, applicants should check to see whether they must also obtain accessibility approvals from the Department.

If Department approval is required, the following must be submitted:

1. A completed UCC APPLICATION FOR BUILDING PERMIT form (UCC-3). [Click here to access a copy of this form.](#)
 - Please complete this fully. If an informational item does not apply, indicate this by a "NA."
 - It is imperative that applicants indicate the name of the political subdivision and the county where the proposed construction will occur. We will not process applications that lack this information.
2. Payment in full of the amount (\$200.00) specified on the application form. Make check payable to Commonwealth of Pennsylvania.

This fee covers plan review and all inspections.
3. Three (3) complete sets of construction drawings and specifications.
 - Seals of licensed design professionals must appear on all sheets and be signed and dated by the designer. (An unlicensed person may prepare construction drawings for the alteration or remodeling of a building, if no compensation is paid for their preparation and the construction will not involve changes in the building's structure or means of egress.)
 - Drawings must be at least 18" x 24" (but no more than 36" x 42") in size, drawn to scale of no less than 1/8"= 1', with sufficient detail to fully indicate the nature and scope of the work to be performed.
 - A "Building Code Summary" must be included on the first or second sheet of the drawings, with all applicable accessibility code sections completely filled out.
4. Four (4) copies of a site plan showing the size and location of the new construction, with accurate boundary lines, distances from lot lines, and the established street grades and proposed finish grades.

These items should be mailed to:

Buildings Section
Bureau of Occupational and Industrial Safety
Department of Labor and Industry
1600 Labor and Industry Building
Harrisburg, Pennsylvania 17120

If the plans are deemed in compliance with the accessibility requirements of UCC, the Department will provide the applicant with the following:

- Two (2) sets of approved plans, one of which must be retained at the construction site and must be provided to any Department code officials, upon request.

L&I: Accessibility-Only Plan Reviews and Inspections

- The UCC INSPECTION PROCEDURES STATEMENT (UCC-9)
- A UCC ACCESSIBILITY PLAN APPROVAL certificate that must be posted on the construction site until all construction is complete and a certificate of occupancy has been issued.
- A copy of a UCC INSPECTION LOG (UCC-7). This document must be retained at the construction site and must be provided to any Department code officials, upon request. This document will indicate that a UCC inspection is required for the work and the name of the Department's inspector that should be called, to schedule this inspection.

Upon successful completion of the required accessibility inspection, the applicant will receive the Department's Certificate of Compliance: Accessibility. This certificate should be posted in the approved building along with the UCC certificate of occupancy issued by the municipality's Building Code Official, upon occupation and use of the building.

ACCESSIBILITY VARIANCES:

The form accessible below may be used to file an appeal, seek a variance or an extension of time for construction which must meet the requirements of the Uniform Construction Code. When variances are requested, as many variances as may be needed may be sought via this petition. Once this petition has been submitted, no changes may be made, and any additional variance requests must be filed via a separate (new) petition. A copy of this petition may also be requested by calling 717-787-3329.

[Accessibility Petition](#)

[Return to Building Codes Homepage](#)

File #:
Permit #:
Date:

S4

Project Data	Lot Number: _____ Block Number: _____
	Does municipality have a zoning ordinance? If Yes <input type="checkbox"/> No <input type="checkbox"/> "Yes," has permit been acquired? <input type="checkbox"/> Yes <input type="checkbox"/> No If "Yes," list date acquired: _____
	Minimum setbacks required by municipal zoning ordinance Front: _____ (in feet): Rear: Right Side: _____ Left Side: _____
	Sq. ft. of conditioned space Sq. ft. of unconditioned space
	Number of stories above grade Does it have a basement? Total floor area (sq. ft.) Yes <input type="checkbox"/> No <input type="checkbox"/>
	Floor area new construction (sq. ft.) Floor area of addition (sq. ft.) Floor area renovated (sq. ft.)
	# of multi-family dwelling units _____ # of accessible dwelling units _____
	Type(s) of construction per Chapter 6 of the <i>International Building Code</i> (check all that apply): DiA DIB QUA DUB <input type="checkbox"/> IIIA <input type="checkbox"/> IIIB DIV QVA DVB
	Fire suppression: Q Full <input type="checkbox"/> Partial <input type="checkbox"/> pi None <input type="checkbox"/>
	If application applies to an existing building that is "legally occupied" , indicate permits held: Fire and Panic Occupancy Permit File Number: _____ Municipal Occupancy Permit Permit Number: _____ Municipality Name _____ L&I UCC Certificate of Occupancy File number: _____
	If "legally occupied," you must select which code requirements the building will comply with (choose only one): International Existing Building Code <input type="checkbox"/> Chap. 34, International Building Code <input type="checkbox"/>
	Which triennial codes must this work comply with? <input type="checkbox"/> 2003 <input type="checkbox"/> D 2006
	Electricity Provider: _____ Gas Provider: _____

Design Professional In Responsible Charge	Name: _____ Address: _____
	PA License #: _____ E-Mail: _____ Phone: Fax: _____

File #:
Permit #:
Date:

S4

Owner Information
Owner Name _____
Street Address _____
City _____ State _____ Zip Code _____
Phone Number _____

Deferred Submissions
If you are not submitting plans and other documentation for any of the items listed below with this application, check the appropriate box below and indicate this on the first page of each building plan set.

D Fire Alarm System D Truss Shop Drawings (Certified) Q Sprinkler System

Fees:

List total sq. ft. of floor area: _____ List estimated construction cost: _____

If new building or addition: pay \$100.00 base fee \$ _____
Plus, pay \$.20 multiplied by total sq. ft. of floor area \$ _____

If new structure or facility (other than building): pay \$300.00 \$ _____

If alteration or renovation of existing building: pay \$100.00 base fee \$ _____
Plus, pay \$20.00 per each \$1000 of est. construction cost \$ _____

If accessibility only review: pay \$200.00 \$ _____

If phased approval: pay \$300.00 \$ _____

If revision of approved plans or partial occupancy request: pay \$300.00 \$ _____

TOTAL FEES OWED \$ ⁰⁰

Make check or money order payable to Commonwealth of Pennsylvania.

Applicant's Certification:

As the owner or the authorized agent of the project for which this application is filed, I certify that:

1. The estimated construction cost and all other information provided as part of this application for a building permit is correct.
2. The building or structure described in this application will not be occupied until all known code violations are corrected and a Certificate of Occupancy has been received from the Department of Labor & Industry.
3. This project will be constructed in accordance with the approved drawings and specifications (including any required non-design changes) and the Uniform Construction Code standards as specified in 34 PA Code Chapters 401-405.
4. Any changes to the approved documents will be filed with the Department of Labor & Industry.
5. If the licensed architect or engineer in responsible charge of this construction should change, written notice of the change will be provided to the Department of Labor & Industry.
6. When required, up to 20% of the total cost of any work performed on an area of primary function in an existing building will be expended to provide an accessible route to the area of primary function.
7. No error or omission in either the drawings and specifications or application, whether approved or not, shall permit or relieve me from constructing the work in any manner other than provided for in 34 PA Code Chapters 401-405.

Applicant Name _____
Street Address _____
City _____ State _____ Zip Code _____
Phone Number _____

Applicant Signature _____ Date _____

APPENDIX G

SWIMMING POOLS, SPAS AND HOT TUBS

SECTION AG101 GENERAL

AG101.1 General. The provisions of this appendix shall control the design and construction of swimming pools, spas and hot tubs installed in or on the lot of a one- or two-family dwelling:

SECTION AG102 DEFINITIONS

AG102.1 General. For the purposes of these requirements, the terms used shall be defined as follows and as set forth in Chapter 2.

ABOVE-GROUND/ON-GROUND POOL. See "Swimming pool."

BARRIER. A fence, wall, building wall or combination thereof which completely surrounds the swimming pool and obstructs access to the swimming pool.

HOT TUB. See "Swimming pool." **IN-**

GROUND POOL. See "Swimming pool."

RESIDENTIAL. That which is situated on the premises of a detached one- or two-family dwelling or a one-family townhouse not more than three stories in height.

SPA, NONPORTABLE. See "Swimming pool."

SPA, PORTABLE. A nonpermanent structure intended for recreational bathing, in which all controls, water-heating and water-circulating equipment are an integral part of the product.

SWIMMING POOL. Any structure intended for swimming or recreational bathing that contains water over 24 inches (610 mm) deep. This includes in-ground, above-ground and on-ground swimming pools, hot tubs and spas.

SWIMMING POOL, INDOOR. A swimming pool which is totally contained within a structure and surrounded on all four sides by the walls of the enclosing structure.

SWIMMING POOL, OUTDOOR. Any swimming pool which is not an indoor pool.

SECTION AG103 SWIMMING POOLS

AG103.1 In-ground pools. In-ground pools shall be designed and constructed in conformance with ANSI/NSPI-5 as listed in Section AG108.

AG103.2 Above-ground and on-ground pools. Above-ground and on-ground pools shall be designed and constructed in conformance with ANSI/NSPI-4 as listed in Section AG108.

SECTION AG104 SPAS AND HOT TUBS

AG104.1 Permanently installed spas and hot tubs. Permanently installed spas and hot tubs shall be designed and constructed in conformance with ANSI/NSPI-3 as listed in Section AG108.

AG104.2 Portable spas and hot tubs. Portable spas and hot tubs shall be designed and constructed in conformance with ANSI/NSPI-6 as listed in Section AG108.

SECTION AG105 BARRIER REQUIREMENTS

AG105.1 Application. The provisions of this chapter shall control the design of barriers for residential swimming pools, spas and hot tubs. These design controls are intended to provide protection against potential drownings and near-drownings by restricting access to swimming pools, spas and hot tubs.

AG105.2 Outdoor swimming pool. An outdoor swimming pool, including an in-ground, above-ground or on-ground pool, hot tub or spa shall be surrounded by a barrier which shall comply with the following:

1. The top of the barrier shall be at least 48 inches (1219 mm) above grade measured on the side of the barrier which faces away from the swimming pool. The maximum vertical clearance between grade and the bottom of the barrier shall be 2 inches (51 mm) measured on the side of the barrier which faces away from the swimming pool. Where the top of the pool structure is above grade, such as an above-ground pool, the barrier may be at ground level, such as the pool structure, or mounted on top of the pool structure. Where the barrier is mounted on top of the pool structure, the maximum vertical clearance between the top of the pool structure and the bottom of the barrier shall be 4 inches (102 mm).
2. Openings in the barrier shall not allow passage of a 4-inch-diameter (102 mm) sphere.
3. Solid barriers which do not have openings, such as a masonry or stone wall, shall not contain indentations or protrusions except for normal construction tolerances and tooled masonry joints.
4. Where the barrier is composed of horizontal and vertical members and the distance between the tops of the horizontal members is less than 45 inches (1143 mm), the horizontal members shall be located on the swimming pool side of the fence. Spacing between vertical members shall not exceed $P/4$ inches (44 mm) in width. Where there are decorative cutouts within vertical members, spacing within the cutouts shall not exceed $P/4$ inches (44 mm) in width.

5. Where the barrier is composed of horizontal and vertical members and the distance between the tops of the horizontal members is 45 inches (1143 mm) or more, spacing between vertical members shall not exceed 4 inches (102 mm). Where there are decorative cutouts within vertical members, spacing within the cutouts shall not exceed 1 -V, inches (44 mm) in width.
6. Maximum mesh size for chain link fences shall be a 2V₄-inch (57 mm) square unless the fence has slats fastened at the top or the bottom which reduce the openings to not more than 1V₄ inches (44 mm).
7. Where the barrier is composed of diagonal members, such as a lattice fence, the maximum opening formed by the diagonal members shall not be more than 1¹/₄ inches (44 mm).
8. Access gates shall comply with the requirements of Section AG105.2, Items 1 through 7, and shall be equipped to accommodate a locking device. Pedestrian access gates shall open outward away from the pool and shall be self-closing and have a self-latching device. Gates other than pedestrian access gates shall have a self-latching device. Where the release mechanism of the self-latching device is located less than 54 inches (1372 mm) from the bottom of the gate, the release mechanism and openings shall comply with the following:
 - 8.1. The release mechanism shall be located on the pool side of the gate at least 3 inches (76 mm) below the top of the gate; and
 - 8.2. The gate and barrier shall have no opening larger than V, inch (13 mm) within 18 inches (457 mm) of die release mechanism.
9. Where a wall of a dwelling serves as part of the barrier, one of the following conditions shall be met:
 - 9.1. The pool shall be equipped with a powered safety cover in compliance with ASTM F 1346; or
 - 9.2. Doors with direct access to the pool through that wall shall be equipped with an alarm which produces an audible warning when the door and/or its screen, if present, are opened. The alarm shall be listed in accordance with UL 2017. The audible alarm shall activate within 7 seconds and sound continuously for a minimum of 30 seconds after the door and/or its screen, if present, are opened and be capable of being heard throughout the house during normal household activities. The alarm shall automatically reset under all conditions. The alarm system shall be equipped with a manual means, such as touch pad or switch, to temporarily deactivate the alarm for a single opening. Deactivation shall last for not more than 15 seconds. The deactivation switch(es) shall be located at least 54 inches (1372 mm) above the threshold of the door; or
 - 9.3. Other means of protection, such as self-closing doors with self-latching devices, which are approved by the governing body, shall be acceptable so long as the degree of protection afforded is not less than the protection afforded by Item 9.1 or 9.2 described above.
10. Where an above-ground pool structure is used as a barrier or where the barrier is mounted on top of the pool structure, and the means of access is a ladder or steps:
 - 10.1. The ladder or steps shall be capable of being secured, locked or removed to prevent access; or
 - 10.2. The ladder or steps shall be surrounded by a barrier which meets the requirements of Section AG105.2, Items 1 through 9. When the ladder or steps are secured, locked or removed, any opening created shall not allow the passage of a 4-inch-diameter (102 mm) sphere.

AG105.3 Indoor swimming pool. Walls surrounding an indoor swimming pool shall comply with Section AG105.2, Item 9.

AG105.4 Prohibited locations. Barriers shall be located to prohibit permanent structures, equipment or similar objects from being used to climb them.

AG105.5 Barrier exceptions. Spas or hot tubs with a safety cover which complies with ASTM F 1346, as listed in Section AG107, shall be exempt from the provisions of this appendix.

SECTION AG106 ENTRAPMENT PROTECTION FOR SWIMMING POOL AND SPA SUCTION OUTLETS

AG106.1 General. Suction outlets shall be designed to produce circulation throughout the pool or spa. Single-outlet systems, such as automatic vacuum cleaner systems, or multiple suction outlets, whether isolated by valves or otherwise, shall be protected against user entrapment.

AG106.2 Suction fittings. Pool and spa suction outlets shall have a cover that conforms to ANSI/ASME A1 12.19.8M, or an 18 inch X 23 inch (457 mm by 584 mm) drain grate or larger, or an approved channel drain system.

Exception: Surface skimmers

AG106.3 Atmospheric vacuum relief system required. Pool and spa single- or multiple-outlet circulation systems shall be equipped with atmospheric vacuum relief should grate covers located therein become missing or broken. This vacuum relief system shall include at least one approved or engineered method of the type specified herein, as follows:

1. Safety vacuum release system conforming to ASME A112.19.17; or
2. An approved gravity drainage system.

AG106.4 Dual drain separation. Single or multiple pump circulation systems have a minimum of two suction outlets of the approved type. A minimum horizontal or vertical distance of 3 feet (914 mm) shall separate the outlets. These suction outlets shall be piped so that water is drawn through them simultaneously through a vacuum-relief-protected line to the pump or pumps.

AG106.5 Pool cleaner fittings. Where provided, vacuum or pressure cleaner fitting(s) shall be located in an accessible posi-

tion(s) at least 6 inches (152 mm) and not more than 12 inches (305 mm) below the minimum operational water level or as an attachment to the skimmer(s).

UL
UL2017-2000 Standard for General-purpose
Signaling Devices and Systems—with Revisions
through June 2004 AG105.2

SECTION AG107 ABBREVIATIONS

AG107.1 General.

ANSI—American National Standards Institute
11 West 42nd Street New York, NY 10036

ASME—American Society of Mechanical Engineers
Three Park Avenue
New York, NY 10016-5990

ASTM—ASTM International
100 Barr Harbor Drive, West Conshohocken, PA 19428

NSPI—National Spa and Pool Institute
2111 Eisenhower Avenue, Alexandria, VA 22314

UL—Underwriters Laboratories, Inc.
333 Pfingsten Road Northbrook,
Illinois 60062-2096

SECTION AG108 STANDARDS

AG108.1 General.

ANSI/NSPI

ANSI/NSPI-3-99 Standard for Permanently Installed
Residential Spas AG104.1

ANSI/NSPI-4-99 Standard for Above-ground/On-ground
Residential Swimming Pools AG103.2

ANSI/NSPI-5-99 Standard for Residential In-ground
SwimmingPools AG103.1

ANSI/NSPI-6-99 Standard for Residential
Portable Spas..... AG104.2

ANSI/NSPI-5-2003 Standard for Residential
In-ground SwimmingPools AG103.1

ANSI/ASME A112.19.8M-1987 (R1996) Suction
Fittings for Use in Swimming Pools,
Wading Pools, Spas, Hot Tubs and
Whirlpool Bathing AppliancesAG 106.2

ASTM

ASTM F 1346-91 (2003) Performance Specification
for Safety Covers and Labeling Requirements for
All Covers for Swimming Pools. Spas and
Hot TubsAG105.2,AG105.5

ASME

ASME A1 12.19.17 Manufacturers Safety Vacuum
Release Systems (SVRS) for Residential and
Commercial Swimming Pool, Spa, Hot Tub and
WadingPool AG106.3